

**MINUTES OF THE BOARD OF TRUSTEES
UNIVERSITY OF NORTH ALABAMA
FLORENCE, ALABAMA
11:00 a.m., Tuesday, March 17, 2015**

The Board of Trustees for the University of North Alabama met on Tuesday, March 17, 2015, in the Loft of the Guillot University Center in accordance with Section 6 of Act No. 773 of the 1967 Regular Session of the Legislature of Alabama. A letter from three Trustees (dated February 23, 2015) was sent to Governor Robert Bentley in care of his Director of Constituent Affairs, requesting that the Governor call the March 17 quarterly meeting. Proposed letters calling the Board to the meeting also were sent for the Governor's signature as per standard practice, and the same were mailed to the Trustees from the Governor's office in advance of the meeting under the date of March 4, 2015.

On March 10, 2015, Board members were sent a notebook containing the agenda, proposed resolutions, and supporting documents for all items of discussion.

In the absence of Governor Robert Bentley (the President of the Board), the meeting was called to order at 11:03 a.m. by Board President Pro Tempore Marty Abroms.

I. INVOCATION

The opening invocation was offered by Athletics Director Mark Linder.

II. ROLL CALL

The roll was called by President John G. Thornell, and the following members were present:

Trustee Marty Abroms	Trustee Libby Jordan	Trustee Simpson Russell
Trustee Joel Anderson	Trustee Marcus Maples	Trustee Will Trapp
Trustee Rodney Howard	Trustee Steve Pierce	

Absent were Trustee Lisa Ceci and ex officio members Governor Robert Bentley and State Superintendent of Education Dr. Tommy Bice.

Others present for all or part of the meeting:

- Dr. Kenneth Kitts, Incoming UNA President (*taking office March 30, 2015*)
- Dr. Thomas Calhoun, Vice President for Enrollment Management and Interim Vice President for Academic Affairs and Provost
- Mr. Clinton Carter, Vice President for Business and Financial Affairs
- Dr. Dan Hendricks, Vice President for University Advancement
- Mr. David Shields, Vice President for Student Affairs
- Dr. Birdie Bailey, Dean of the College of Nursing
- Dr. Greg Carnes, Dean of the College of Business
- Dr. Melvin Davis, Dean of Library and Educational Technology Services
- Dr. Donna Lefort, Dean of the College of Education and Human Sciences
- Ms. Brenda Baker, Assistant to the President for Scheduling and Events

- Ms. Cindy Conlon, Assistant Vice President for Business Services
- Ms. Johnette Davis, Temporary Gift Officer in University Advancement
- Mr. Michael Gautney, Assistant Vice President for Facilities Administration and Planning
- Ms. KeKoria Greer, President of Student Government Association and *ex officio* non-voting member of the Board
- Mr. Bob Hill, Board of Trustees legal counsel
- Dr. Scott Infanger, President of Faculty Senate
- Dr. Judy Jackson, Associate Vice President for Advancement Services
- Dr. Kevin Jacques, Director of Residence Life
- Mr. Bret Jennings, Director of University Events
- Mr. Nick Lang, President-Elect of SGA Senate
- Mr. Mark Linder, Athletics Director
- Dr. Andrew Luna, Director of Institutional Research, Planning, and Assessment
- Ms. Carol Lyles, Director of Alumni Relations
- Dr. Chris Maynard, Associate Dean of College of Arts and Sciences
- Dr. Jason McNeal, Capital Campaign Consultant with Gonser Gerber Firm
- Ms. Audrey Mitchell, Director of Environmental Services and Housing Facilities Mgmt.
- Mr. Bryan Rachal, Director of University Communications and Marketing
- Ms. Celia Reynolds, Assistant to VPAA for SACS Reaffirmation of Accreditation
- Ms. Chloe Richards, Member of UNA Soccer Team
- Ms. Regina Sherrill, Assistant to the President for Administration
- Ms. Donna Tipps, Controller
- Ms. Darlene Townsend, Chair of the Shared Governance Executive Committee
- Mr. Leif Trousdale, Director of Foundation Accounting
- Mr. Jimmy Waddell, President of Staff Senate
- Mr. Chris Walker, UNA Head Soccer Coach
- Ms. Shannon Wells, University Photographer
- Members of the news media: Jennifer Edwards from the *TimesDaily*
 Anna Grace Usery from the *Flor-Ala*

III. APPROVAL OF AGENDA

Mr. Abrams submitted the meeting agenda for approval. Upon motion by Mr. Russell and second by Mr. Pierce, the agenda was approved unanimously.

IV. PRESENTATION ON UNA CENTER FOR PROFESSIONAL SELLING

In an effort to spotlight innovative programs and to familiarize Trustees with different units of the University, Dr. Thornell introduced Marketing professor and Center for Professional Selling director Jerome Gafford for a brief presentation on the Center.

V. APPROVAL OF MINUTES

A. December 15, 2014, Quarterly Board Meeting

Mr. Abrams submitted the minutes for approval. Upon motion by Mr. Howard and second by Ms. Jordan, the minutes were approved unanimously.

B. Resolution Approving Minutes of the March 6, 2015, Executive Committee Meeting of the Board of Trustees, and Ratifying Committee Action Taken in That Meeting

Mr. Abrams submitted the resolution for approval. Upon motion by Mr. Anderson and second by Ms. Jordan, the resolution was approved unanimously.

VI. REPORT OF THE PRESIDENT AND REMARKS FROM CONSTITUENCY GROUPS

Dr. Thornell gave a brief verbal summary to the Board on the current state of the University, and highlighted dates of upcoming events of interest to the Trustees. On behalf of the Board, Mr. Abrams commended Dr. Thornell for his service as interim president. Mr. Abrams then called on Ms. Greer, Dr. Infanger, and Mr. Waddell for brief remarks on behalf of their respective constituency groups. All three expressed thanks to Dr. Thornell for his leadership and support during the interim presidency, and noted that their constituency groups look forward to working with Dr. Kitts during his tenure as president.

VII. AUDIT, FINANCE, AND ADMINISTRATION COMMITTEE MATTERS

- A. 2013-2014 Annual Financial Report**
- B. Review Financial Information for Quarter Ending December 31, 2014**
- C. Review of Investments – UNA Foundation**
- D. Review of Investments – University**

All of these items were thoroughly discussed during the work session that preceded the Board meeting. There were no additional questions, and these items required no action by the Board.

As an update to a prior discussion with the Board last year, Mr. Carter noted that the University still intends to secure the services of an outside firm to conduct its annual financial audits, and a Request for Proposals (RFP) will be issued next month to qualified vendors. In the meantime, UNA continues to use the services of the State Examiners of Public Accounts for the 2013-2014 audit that is currently underway and expected to be completed by June 30.

E. Resolution Authorizing Re-Bidding Process and the Expenditure of Funds for Elevator Installation in Bibb Graves Hall

Mr. Abrams noted that this resolution was discussed during the work session that preceded the formal Board meeting and now is recommended for approval. Upon motion by Mr. Anderson and second by Mr. Russell, the resolution was approved unanimously.

F. Resolution Approving Amended Meal Plan Contract Options with Campus Food Service Vendor

Mr. Abrams noted that this resolution was discussed during the work session that preceded the formal Board meeting and now is recommended for approval. Upon motion by Mr. Pierce and second by Mr. Russell, the resolution was approved unanimously.

VIII. ACADEMIC AFFAIRS AND STUDENT LIFE COMMITTEE MATTERS

A. Resolution Approving the 2015-2016 University of North Alabama Graduate Catalog

Academic Affairs and Student Life Committee Chair Jordan reported that this item was discussed during the work session that preceded the Board meeting. With no additional questions, upon motion by Ms. Jordan and second by Mr. Pierce, the resolution was approved unanimously. *(Note: It was agreed that item #5 could be deleted on the resolution summary since it relates to undergraduate programs.)*

B. Resolution Approving the Muscle Shoals Educator Consortium Program Between the University of North Alabama and Muscle Shoals City Schools

Ms. Jordan reported that this item was discussed during the work session that preceded the Board meeting. With no additional questions, upon motion by Ms. Jordan and second by Mr. Anderson, the resolution was approved unanimously.

C. Resolution Approving the MAED Elite Program Between the University of North Alabama and Athens State University

Ms. Jordan reported that this item was discussed during the work session that preceded the Board meeting. With no additional questions, upon motion by Ms. Jordan and second by Mr. Russell, the resolution was approved unanimously.

D. Enrollment Management Update

Dr. Calhoun reported that work has been ongoing for several months on a long-range strategic enrollment management plan. A draft of that plan will be shared with Dr. Kitts when he assumes the president's position, and subsequent to his input, will be brought to the Board. Dr. Calhoun also commented on an increase in this year's applicant pool, on additional recruiting activities aimed at increasing a higher matriculation yield from that pool, on the success of the Vanguard scholarship program, and on the continual retention efforts of the University Success Center. This item required no action by the Board.

E. 2015-2016 Student Housing Update

Mr. Shields and Dr. Jacques shared the early and very promising occupancy figures for the new student housing buildings. Demand has been high since the application process opened in November. For identification purposes, temporary names are being given to the two buildings based on their respective street frontage: Mattie Lou Hall to Building 1 that opens this fall, and Olive Hall to Building 2 that opens in spring 2016.

Mr. Shields gave additional information in response to housing questions posed by Mr. Pierce:

- As all housing contracts are converted to 10-month leases with no price deduction from the current 12-month price, students will still need to move to another residence hall during the summer months while building maintenance takes place. However, students already enrolled and residing in the halls will be not be accessed a separate summer occupancy fee. That fee will only apply to newly enrolling students.
- The University continues to seek creative means of providing additional parking options for the campus community.
- Leasing specific parking spots to resident students has been explored as a means to assure these students of parking availability near the residence halls and to create additional revenue for the University. However, many issues remain problematic, and such is not feasible at the present time.
- UNA continues to inform students of housing options at the Grandview Apartments complex, though the University has no direct responsibility for this facility and no specific occupancy requirement with the property owner.

This item required no action by the Board.

F. Campus Safety Update

Mr. Shields noted that UNA continues to be a very safe campus, and he encouraged Trustees to review the University's annual crime report as posted on the UNA Police website. He discussed plans to install security cameras in the new student housing buildings, to replace older cameras in current housing facilities, and to add cameras to other specific campus areas such as the library and parking deck as a means of expanded safety measures for the campus community. This item required no action by the Board.

IX. HONORARY DEGREES AND BUILDING NAMES COMMITTEE MATTERS

A. Resolution Approving Naming of Interior Spaces and Other Areas Associated with New Science and Technology Building

Honorary Degrees and Building Names Committee Chair Jordan reported that this item was considered by the Committee at its meeting on March 4 and is now recommended to the full Board for adoption. Upon motion by Mr. Pierce and second by Mr. Trapp, the resolution was approved unanimously.

B. Resolution Approving an Honorary Bachelor's Degree for Joel R. Anderson

Mr. Anderson recused himself from this discussion and temporarily exited the meeting. Ms. Jordan reported that this item was considered by the Committee at its meeting on March 4, and she and other Trustees commented on Mr. Anderson being very deserving of this honor. The honorary degree would be presented at the annual College of Business awards banquet on April 13. Upon motion by Mr. Abroms and second by Ms. Jordan, the resolution was approved unanimously. Mr. Anderson then rejoined the meeting, and Mr. Abroms shared the Board's approval. Mr. Anderson gave brief comments of appreciation.

X. OTHER BUSINESS

A. Update on Special Voluntary Retirement Incentive Program

Mr. Carter distributed a confidential spreadsheet showing the impact of the retirement incentive program. Participants have until April 17 to submit their final paperwork. Currently, 57 employees are still on the active participant list with a possibility of retiring. It is expected that at least 48 of these 57 will complete the paperwork and officially retire, and that replacement employees eventually will be hired for 45 of those 48 positions. This program is expected to save the University approximately \$4 million in salaries and benefits over the next five years. Mr. Carter collected these spreadsheets following the meeting due to their confidential nature.

B. Update on UNA Athletics

Mr. Linder reported that work continues on the financial model for an eventual transition to Division I status, and \$1.2 million is already in hand to cover the application fee if UNA receives a conference invitation. Following additional comments related to academic success of student-athletes and the status of spring sports, he introduced UNA student Chloe Richards who was named the 2014 Division II National Soccer Player of the Year. An international student from England, Ms. Richards gave brief comments on her highly positive experience at UNA.

C. Scheduling of Annual Board of Trustees Retreat

Mr. Abrams asked Trustees to send him input on ideas as to a different format for this year's retreat. An educational type session on a particular theme is desirable. The retreat date will be selected following input from the Board and consultation with Dr. Kitts.

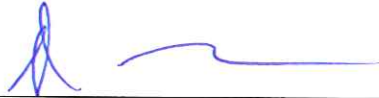
XI. MOTION FOR EXECUTIVE SESSION

There were no items to discuss in executive session.

XII. MOTION TO ADJOURN

There being no other business to come before the Board, upon motion by Mr. Anderson, second by Mr. Russell, and a unanimous vote, the meeting adjourned at 1:08 p.m.

Approved June 8, 2015



President Pro Tempore



Secretary